KANBAN · A4 LANDSCAPE · PRINT-READY

Kanban Board

Every card carries its owner and its priority — no guessing in standup.

PROJECT .....

TIMEFRAME .....

TEAM .....

01 BACKLOG WIP __	02 TO DO WIP __	03 IN PROGRESS WIP 3	04 REVIEW WIP 2	05 DONE WIP __
TASK ..... NOTE ..... OWNER ..... PRIORITY H M L	TASK ..... NOTE ..... OWNER ..... PRIORITY H M L	TASK ..... NOTE ..... OWNER ..... PRIORITY H M L	TASK ..... NOTE ..... OWNER ..... PRIORITY H M L	TASK ..... NOTE ..... OWNER ..... PRIORITY H M L
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TASK ..... NOTE ..... OWNER ..... PRIORITY H M L	TASK ..... NOTE ..... OWNER ..... PRIORITY H M L	TASK ..... NOTE ..... OWNER ..... PRIORITY H M L	TASK ..... NOTE ..... OWNER ..... PRIORITY H M L	TASK ..... NOTE ..... OWNER ..... PRIORITY H M L

Owner = one name, never a team

Priority: H high · M medium · L low